

**TOWN PLAN AND ZONING COMMISSION REGULAR MEETING  
MONDAY, FEBRUARY 1, 2016  
LEGISLATIVE CHAMBER, ROOM 314,  
TOWN HALL, WEST HARTFORD, CT 06107**

***DRAFT MINUTES***

**ATTENDANCE:** Kevin Prestage, Chair; Commissioner Kevin Ahern; Alternates: Liz Gillette, John O'Donnell and Mishone Donelson; Todd Dumais, Town Planner/TPZ Secretary

**ABSENT:** Commissioners: Michele Maresca, Paul Freeman and Michael Seder

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**CALL TO ORDER/ROLL CALL: 7:00 P.M.**

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**MINUTES:**

Approval of the minutes of the regular meeting of, Monday, January 4, 2016 was postponed until March.

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**NEW BUSINESS:**

**1678 Asylum Avenue (University of Saint Joseph)** – Application (SUP #1287) of the University of Saint Joseph (University of Saint Joseph/Robert Swain, Principal Architect) seeking Special Use Permit approval to construct a one-story addition to an existing classroom/office building on the USJ campus. The applicant is proposing to renovate 6,330 s.f. of the first floor of Lourdes Hall and to construct a one-story 4,760 s.f. addition to the east side of Lourdes Hall for a new classroom and lab. Lourdes Hall is located on the campus quadrangle. (Submitted for TPZ receipt on February 1, 2016. Suggest required public hearing be scheduled for March 7, 2016.)

The TPZ acted by **unanimous vote (5 -0)** (Motion/Ahern; Second/O'Donnell) (O'Donnell seated for Freeman) (Donelson for Maresca) (Gillette seated for Seder) to schedule this matter for public hearing on **Monday, March 7, 2016 at 7:15 P.M. in the Legislative Chamber, Room 314, West Hartford Town Hall, 50 South Main Street.**

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**51 Isham Road (BL Restaurant Operation)** – Application (SUP #1288) of the BL “Bar Louie” Restaurant Operation, LLC (Gregory Piecuch, Attorney) seeking Special Use Permit approval for a forty (40) seat outdoor dining area. The proposed outdoor dining area will have a steel railing enclosure, lighting, umbrellas, and propane heating units. (Submitted for TPZ receipt on February 1, 2016. Suggest required public hearing be scheduled for March 7, 2016.)

The TPZ acted by **unanimous vote (5 -0)** (Motion/Ahern; Second/O'Donnell) (O'Donnell seated for Freeman) (Donelson for Maresca) (Gillette seated for Seder) to schedule this matter for public hearing on **Monday, March 7, 2016 at 7:15 P.M. in the Legislative Chamber, Room 314, West Hartford Town Hall, 50 South Main Street.**

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**OLD BUSINESS SCHEDULED FOR PUBLIC HEARING AND DECISION ON  
FEBRUARY 1, 2016:**

**1678 Asylum Avenue (University of Saint Joseph)** – Application (SUP #1286) of the University of Saint Joseph (Bill Carone, Grounds Manager, Facilities Department) seeking a Special Use Permit to construct a temporary practice soccer field at the northeast corner of the University's property, along Albany Avenue and adjacent to the Saint Mary Home. The field will be unlit and used between the hours of 8am and 8pm. A black vinyl chain link fence along three (3) sides (north, south, and east) of the field is proposed. (Submitted for TPZ receipt on January 4, 2016. Required public hearing scheduled for February 1, 2016.)

Mr. Dumais read the legal notice and the Chairman opened the public hearing. The TPZ acted by **unanimous vote (5-0)** (Motion/Ahern; Second/O'Donnell) (O'Donnell seated for Freeman) (Donelson for Maresca) (Gillette seated for Seder) to immediately continue the public hearing to **Monday, March 7, 2016 at 7:15 P.M. in the Legislative Chamber, Room 314, West Hartford Town Hall, 50 South Main Street.**

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**ADJOURNMENT:**

Motion/Ahern; Second/Gillette; (O'Donnell seated for Freeman) (Donelson for Maresca) (Gillette seated for Seder) (Gillette seated for Freeman) (Donelson seated for Seder) (Vote: 5-0). Meeting adjourned at 7:18 PM

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Respectively Submitted,

Todd Dumais  
Town Planner / TPZ Secretary

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